



**LONG SUTTON PARISH COUNCIL**  
[www.longsutton-pc.gov.uk](http://www.longsutton-pc.gov.uk)  
**NOTICE OF PARISH COUNCIL MEETING**

Councillors,

I hereby give you notice that the Meeting of the above-named Parish Council will be held in:

**Long Sutton Village Hall on Tuesday 2<sup>nd</sup> June 2026 at 7.45pm, immediately following the Village Hall & Recreation Ground Trustees AGM**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Before the start of the meeting, in accordance with Standing Order 3(e) there will be an opportunity for members of the public to comment on agenda items (at the discretion of the Chair of that meeting). In accordance with Standing Order 3(f) the question/comment time is limited to 3 minutes each, and the session should not exceed 20 minutes (unless directed by the Chair of that meeting). Contributions from members of the public do not form part of the official meeting and will normally not be included in the official minutes unless they are deemed helpful in explaining subsequent Council decisions.

Mrs Gilly Lowe  
Parish Clerk and Responsible Financial Officer  
27<sup>th</sup> May 2026

**Public Questions and Observations**  
**Somerset Councillors Report**

**Agenda**

**26/035: Apologies for absence (LGA 1972 s85(1)).**

To receive and approve apologies for absence.

**26/036: Declarations of Interest.**

Members to declare any interests, including disclosable pecuniary interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any written requests for dispensations that accord with the Localism Act 2011 s33 (b-e) (this does not preclude any later declaration).



**26/037: Minutes of the last meeting held on 5<sup>th</sup> May 2026 (LGA 1972sch12 para 41(1)).**

To receive and approve the [minutes of the meeting](#) held on 5<sup>th</sup> May 2026 as a true and accurate record of that meeting.

**26/038: Planning Matters**

- a. To consider any new planning applications in the parish:
  - i. 26/01051/NMA – Land south of Long Sutton House, Crouds Lane, Long Sutton  
Non-material amendment to approved application 25/00812/FUL to replace windows and external doors, external cladding to match existing (Jubilee Unit only) and requirement of external level access.  
This is for notification only.
- b. No decision notices have been received since the last meeting.

**26/039: Finance**

- a. To approve the [accounts for payment](#) in June 2026.
- b. To view and approve the bank reconciliation to 31<sup>st</sup> May 2026.
- c. To note the CIL payment of £2,685.80 received on 30<sup>th</sup> April.

**26/040: Annual Governance and Accountability Return (AGAR) for the Year Ending 31<sup>st</sup> March 2026**

- a. To review the Internal Audit report, conducted on 10<sup>th</sup> April 2026, and previously circulated to all members and note the recommendations within and any associated actions.
- b. To review the Annual Governance and Accountability Return (AGAR) Section 1, Annual Governance Statement.
- c. To review and approve the AGAR Accounting Statement for the year 2025/'26, Section 2.
- d. To review and agree the explanation of variances of more than 15% from last year's AGAR figures.
- e. To agree the dates for the Notice of Public Rights for electors to view the parish council accounts as Thursday 4<sup>th</sup> June to Wednesday 15<sup>th</sup> July 2026.

**26/041: Environment Group**

To receive an update from the Environment Group.

**26/042: Annual Parish Meeting**

To review the recent Annual Parish Meeting held on 14<sup>th</sup> May and consider any ideas for next year's meeting.

**26/043: Welcome Letter**

To review and note any amendments to the drafted Welcome Letter and agree next steps.



**26/044: Representative reports from councillors**

- a. Community Safety (including the monthly crime statistics from [Police.uk](https://www.police.uk) and the Speed Indicator Device).
- b. Parish Warden – Cllr Tulk to update on commencement of the new contractor and report on any works undertaken. Members to agree any additional tasks that may be required.
- c. Highways and Footpaths. To receive an update about any planned or completed works.

**26/045: Communication: website and e-newsletter**

To agree the priorities for the next issue of the newsletter and any actions for communication.

**26/046: Correspondence including any not previously distributed**

**26/047: Date of next meeting**

The next meeting will be the Annual Parish Council Meeting taking place on **Tuesday 7<sup>th</sup> July 2026** at 7.30pm in the Committee Room, Village Hall.

**26/048: Suggested agenda items for the next meeting**

**END OF AGENDA**