

## Long Sutton Parish Council

### PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
34	laptop and accessories	12/06/2024	new clerk laptop	Unity Bank Current	PN34	laptop	Zen Computers Ltd	S	437.50	87.50	525.00
32	Software subscriptions	23/06/2024	Mailetrlite subs - L Newby	Unity Bank Current	P32	Mailerlite subscription	Mailerlite	X	82.88		82.88
29	clerk salary	02/07/2024	clerk's salary June 2024	Unity Bank Current	PN29	salary	Clerk Salary	X	400.00		400.00
26	Payroll provider	02/07/2024	payroll June 2024	Unity Bank Current	PN26	Payroll	Timeback accounts and pa	X	6.00		6.00
28	Lengthsman	02/07/2024	lengthsman July 2024	Unity Bank Current	PN28	lengthsman services	Craig Howe Grounds Maint	S	866.25	173.25	1,039.50
27	HMRC	02/07/2024	PAYE June 2024	Unity Bank Current	PN27	PAYE	HMRC	X	100.00		100.00
30	Bank Charges	02/07/2024	bank charge Q1	Unity Bank Current	PN30	Bank Charges	Unity Trust Bank	X	18.00		18.00
31	Website and communications	02/07/2024	website support June 2024	Unity Bank Current	PN31	website support	Sara R Appleton Marketing	X	40.00		40.00
33	tennis courts refurbishment	02/07/2024	final repainting	Unity Bank Current	PN33	tennis courts	Courtstall Services Ltd	S	3,000.00	600.00	3,600.00
<b>Total</b>									<b>4,950.63</b>	<b>860.75</b>	<b>5,811.38</b>

Prepared by: \_\_\_\_\_

*Name and Role*

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_

*Name and Role*

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_

*Name and Role*

Date: \_\_\_\_\_