



Minutes of the Long Sutton Parish Council Meeting

4th April 2023

Held in the Committee Room, Long Sutton Village Hall at 7:30pm, after the Annual Parish Meeting

Present:

Councillors: Mr G R Cox (Chairman), Mr N Rousell (Vice-chairman), Mrs R Coombes, Mrs A Ledger, Mrs G Rickards, Mr N Ward, and Mr B Weilgus.

Cllr Stoddart-Stones attended via Zoom.

South Somerset District Council (SSDC) Councillor Gerard Tucker, Somerset Council (SC) Councillors Dean Ruddle sent and Councillor Tim Kerley attended.

There were two members of the public present.

The Public Session opened at 7:42pm.

Cllr Tucker spoke briefly about the achievements during his time as District Councillor and supporting the Parish Council. These included the successful grant award to the Cricket Club for the cricket nets, and the village shop. Planning outcomes had been both positive and frustrating, and the phosphate issue was difficult. Moving forward with Local Community Networks (LCN), Cllr Tucker is very keen for the 33 Parish and Town Councils in the Levels and Moors LCN to work together.

A member of the public spoke about the provision of mugs to commemorate the Coronation, to children who attend the primary school, and nursery. The proposed design was circulated.

Public session closed at 7:52pm.

The Parish Council meeting opened at 7:52pm

1 To receive apologies for absence (LGA 1972 S85 (1))

All Councillors were present.

2 Declarations of interest (Localism Act 2011 s33 (b-e)).

None.

3 Minutes of the meeting 7th March 2023 and any matters arising.

It was RESOLVED to approve the minutes of the meeting on 7th March 2023 as a true and accurate record. The minutes were signed by Cllr Cox.



3.1 Matters arising. None.

4 **Co-Option onto Long Sutton Parish Council.**

There were no applications to consider. To remain an agenda item until the position is filled.

5 **Unitary Councillors report**

Cllr Kerley gave a brief verbal report. The first notification of planning applications, under the new Unitary authority, should be in the same format.

Cllr Ruddle confirmed that the first, informal meeting of the Levels and Moors LCN will be at Edgar Hall in Somerton on Monday 22nd May at 6pm. There is an additional £5million of funding from central government for Highways in the county. Planning under the new Unitary authority will see four committees based roughly on the District Council structure, with an overarching Strategic Planning Committee. A website for phosphate mitigation is now live, and additional measures for sewage.

6 **Planning Applications:**

6.1 **New Planning Applications received:**

None received for consideration.

6.2 **Update on ongoing planning applications:**

Application: 23/00486/HOU. Elmwood Barn, Stone Mead Lane, Long Sutton. Part retrospective conversion of existing garage to additional living accommodation and replacement of existing garage doors with windows to front elevation and internal layout alterations. Permitted with conditions (03/04/2023).

Application: 23/00487/HOU. 4 Bineham Court, Bineham Road, Knole. Installation of a small solar pv array on flat garage roof at the end of a garden consisting of 8 panels at approximately 2 x 1 meters. Permitted with conditions (04/04/2023).

Application 21/00054/REM. Land South of Bineham City Cottage, Bineham Lane, Long Sutton. Awaiting decision.

Application 21/00137/FUL. Land adjacent to Knightlands, Knole Causeway, Long Sutton. Awaiting decision.

Application 21/03450/FUL: Land South of Greystones, Off Crouds Lane, Long Sutton. Awaiting decision.

Application 22/00002/FUL. Long Sutton House, Shute Lane, Long Sutton. Awaiting decision.

Application 22/00872/FUL: Long Sutton House Shute Lane Long Sutton. Awaiting decision.



Application 22/00873/FUL Long Sutton House Shute Lane Long Sutton: Awaiting decision.

Application 22/00910/OUT: Land OS 1805 adj Ciderpress Barn, Knole, Long Sutton Langport. Awaiting decision.

Application 22/00911/FUL: Barns at Ciderpress Farm, Knole Causeway, Long Sutton. Awaiting decision.

Application 22/01197/LBC: Barns at Ciderpress Farm, Knole Causeway, Long Sutton. Awaiting decision.

Application 22/02059/FUL: 14 Martock Road, Long Sutton. Awaiting decision.

Application: 22/03261/FUL: 4 Hodgehay, Langport Road, Long Sutton. Erection of a detached self-build dwelling and 2 carports for the proposed and existing dwelling. Awaiting decision.

7 Village Hall and Recreation Ground Committee (VH&RGC)

7.1 Matters brought forward by the committee.

The Committee agreed to increase the hall hire charges by 10% from 1st April 2023.

7.2 Yeovil Town Women's Football Club and long term use of facilities, proposal.

As the Recreation Ground is charitable land, sole use cannot be granted to one user, however for the organisation to be able to apply for grant funding, a long term agreement for use is desirable.

This proposal was discussed at length with the following observations:

- Concern about the condition of the ground for cricket.
- Contingency during the time when the pavilion redevelopment is taking place.
- Managing the priority of user if the two seasons overlap (both users would liaise with each other).
- All matches, including reserves games, will be played.
- The facilities are deemed as adequate for the time being.
- There are separate changing facilities for officials.

It was proposed and RESOLVED to support this proposal.

8 Capital Infrastructure Projects

8.1 To receive an update the fundraising approach to both the Pavilion refurbishment and the Play Area refurbishment.

Play Area

The Just Giving page is to be finalised, with two trustees to be confirmed on the details. The survey needs to be finalised as soon as possible, and be included in the June Parish Council newsletter.



Tennis courts

The next online meeting is scheduled for 17th April. Two additional parish councils are keen to engage with the project. A specification for all three venues is required, which will then be used for a joint tender process and funding bid.

Pavilion

The plans need finalising, and a local planning consultant will submit the planning application.

It was proposed and RESOLVED that the Parish Clerk can arrange payment of the fees by personal credit card, to Planning, when the application is submitted, and reclaim the fee from the Parish Council.

A survey needs to be conducted. A local contractor will view the plans to provide a tentative costing for the rebuild. The contract for the rebuild will be split to facilitate local contractors contributing.

9 Environment Plan

Cllr Weiglus presented an overview of the Environment Fair, with the main conclusions that can be made from the survey results.

There will be three focus areas: Carbon and Energy, Waste and Resources, and Nature. The key is to continue to communicate. The Environment Group intend to find days during the next 9-12 months to run educational sessions at the Village Hall. It is important to encourage and not campaign, and to create spaces for people to share skills and knowledge.

Communication via the newsletter, and also a noticeboard in the Village Hall.

9.1 Actions for consideration and approval. None.

10 2 minute Litter Pick

A request has been received from Long Sutton WI to consider purchasing a two minute litter pick A-board.

This was discussed at length. The Parish Council would like to support the board, but would like the board to be mobile and placed in different locations.

It was proposed to support the purchase of the A-board, but the A-board needs to be placed in different locations, and a method of waste disposal needs to be confirmed.

It was RESOLVED to purchase the 2 minute litter pick as proposed.

Cllr Stoddart-Stones mentioned a litter bin review, as circulated previously by the clerk. It was RESOLVED that the bin review with Somerset Council be completed.



11 Communication/Community Engagement

After some difficulty, a website support contractor has been located that can manage the current Wix website. The initial tidy up of the website will be about 5-7 hours, and ongoing support of about 2 hours per month. The main concern is content management.

It was proposed and RESOLVED to engage the website contractor to perform an initial tidy up of the current website, and then to work with the Parish Clerk and Cllr Ledger, initially to December 2023.

11.1 Items for inclusion in the next Parish Council newsletter.

Areas to highlight in the next newsletter: coronation update, and Environment Plan priorities.

11.2 To consider a plan for the newsletter issues over the next 12 months.

The clerk presented an initial draft of the proposed newsletter content for the next six months for consideration.

12 Celebrations for the Coronation in May 2023

12.1 To receive an update.

A poster has been created to advertise the celebrations, and printing is to be arranged. Updates available via the Parish Council website: flower festival in the church, picnic on the green, and decorative wheelbarrows outside houses in the parish.

12.2 Funding of a commemorative gift/mug, within the community.

This item was discussed at length. The clerk provided an overview regarding the VAT aspect of the order.

It was proposed and RESOLVED to place an order for 200 mugs, with the surplus to be sold to the church at cost.

12.3 To consider any actions for approval. None.

13 Update on Unitary Council and Local Community Networks

The clerk gave a short verbal report. Local Community Network meetings are most likely to start towards the end of June 2023. Planning responses now need to be submitted on a pro-forma, and material planning considerations stated with both supporting and objecting comments



14 Finance

14.1 To approve balances and accounts for payment.

Payments April 2023	Credit £	Debit £	Balance £
Balance b/fwd from March 2023 meeting			23109.04
Play inspection – annual inspection of play area		210.00	
SALC planning training		25.00	
Trf CIL monies to new savings account		1758.24	
Village shop rent Q4	750.00		
Allotment income (FBTA)	510.00		
Allotment income (FBTA)	255.00		
	1515.00	1993.24	-478.24
			22630.80
Payments April 2023			
Clerk salary (March 2023)		333.27	
HMRC (March 2023)		83.20	
Howe Tree Surgery (March)		892.50	
Timeback accounts payroll (March)		5.00	
B Bowen Internal Auditor		325.00	
Clerk expenses – paid incorrectly in February		4.82	
O2i design consultants – stage one outline design of pavilion project		2631.28	
		4270.25	-4270.25
Balance after April 2023 payments			18360.55

It was RESOLVED to approve the payments as listed above for payment.

14.2 To receive the draft Internal Auditors report and consider recommendations therein.
The report was well received. The clerk is to investigate the viability of separate email addresses for all councillors..

15 Representative reports and any other matters regarding:

15.1 Community Safety

15.1.1 Monthly Crime Statistics from the Police.uk website

Last month two offences were reported in the Long Sutton area: Antisocial behaviour and vehicle crime.

15.2 Lengthsman.

Cllr Cox provided an overview of works completed, and the Lengthsman is now concentrating on grass cutting.



15.3 Highways and footpaths.

Knole Speed limit.

There has been no response from Highways. A future solution may be to agree a location for the Speed Indicator Device in Knole, with Highways. Other correspondence not previously distributed.

Residents have raised concerns about the surface of Pit Lane in Knole. To be reported to Highways

16 Date of next meeting:

The Annual Parish Council meeting will be held on Tuesday 2nd May 2023, at 7.30pm, in the Village Hall Committee room. A list of Councillor roles is to be circulated to Councillors before agenda is issued, for consideration.

17 Items for the next meeting agenda.

List of Councillor roles.

Annual Governance and Accountability Return.

Meeting closed at 9.42pm.

END OF MINUTES