



**LONG SUTTON PARISH COUNCIL**

[www.longsutton-pc.gov.uk](http://www.longsutton-pc.gov.uk)

**NOTICE OF PARISH COUNCIL MEETING 7<sup>th</sup> November 2023**

Dear Sir/Madam

I hereby give you notice that the Meeting of the above-named Parish Council will be held in the Committee Room at Long Sutton Village Hall, **on Tuesday 7<sup>th</sup> November 2023. at 7:30pm**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Dated 1<sup>st</sup> November 2023.

Clerk to the Council

**Business to be transacted.**

**Public Observations/Question Time**

1. To receive apologies for absence, and to note and approve reason given (LGA 1972 s85(1)).
2. Declarations of interest. (Localism Act 2011 s33 (b-e)).
3. [Minutes of the last meeting](#) 3<sup>rd</sup> October 2023 (LGA 1972 sch12, para 41(1)), and any matters arising.
  - 3.1. Matters arising.
4. Somerset Councillor's report. To receive a short verbal update from the Somerset Councillor if present.
5. Casual Vacancy. To consider any applications to fill the casual vacancy on the Parish Council by co-option.
6. Planning applications: Planning applications can be viewed on the [Somerset Council website](#).

6.1. New planning applications received:

**Application: 23/02444/FUL** Littlefield Farm, Littlefield Lane, Long Sutton TA10 9NS. Proposed erection of a building to provide for farm office cider sales and visitor reception (Extension granted until 10<sup>th</sup> November for the Parish Council to respond).

**Application:23/02610/FUL** Land at Martock Road, Long Sutton . The erection of a dwelling, garage and residential annexe with associated access and parking. (extension granted until 10<sup>th</sup> November for the Parish Council to respond).

**Application: 23/02762/HOU:** 3 Tavenders Cottages, Langport Road, Long Sutton, TA10 9NE. Proposed demolition of conservatory and erection of a single storey rear extension.

6.2. Update on other planning issues.



- 7. Capital infrastructure projects: Play Area.**
  - 7.1. To receive an update regarding the play area refurbishment, and to consider any developments that require a formal decision.
- 8. Capital Infrastructure project: Pavilion Refurbishment.**
  - 8.1. To receive an update regarding the pavilion refurbishment and consider any developments that require a formal decision.
  - 8.2. To discuss the report VAT consultant (if received and available) and discuss and decide upon next actions.
- 9. Capital Infrastructure Project: Tennis Courts**
  - 9.1. To receive an update regarding the refurbishment of the tennis courts.
  - 9.2. To consider the maintenance management contract that will commence then the smart access gate is installed and operational.
- 10. Village Hall and Recreation Ground**
  - 10.1. Matters brought forward by the committee.
- 11. Environment Plan**
  - 11.1. Actions for consideration and approval.
- 12. Communication with the Community: website and e-newsletter**
  - 12.1. To agree content/priorities for the December newsletters.
  - 12.2. Actions for consideration and approval.
- 13. Finance.**
  - 13.1. Approve balances and accounts for payment.
- 14. To consider a grant application from the WI.**
- 15. To consider a request for a new defibrillator in Upton.**
- 16. To review the following Parish Council policies:**
- 17. Representative reports and any other matters regarding:**
  - 17.1. Community Safety.
    - 17.1.1. Monthly crime statistics from the [Police.Uk](https://www.police.uk) website, or a police report if received.
  - 17.2. Lengthsman. To receive an update of work undertaken in the Parish.
  - 17.3. Highways and Footpaths. To receive an update on any planned or completed works.
- 18. Other correspondence not previously distributed.**
- 19. Date of next meeting – Parish Council meeting Tuesday 5<sup>th</sup> December 2023 in the Village Hall,**
- 20. Agenda items for the next meeting: A draft budget for 2024/25**

**END OF AGENDA**