



LONG SUTTON PARISH COUNCIL
www.longsutton-pc.gov.uk
NOTICE OF PARISH COUNCIL MEETING

Councillors,

I hereby give you notice that the Meeting of the above-named Parish Council will be held in:

Long Sutton Village Hall on Tuesday 8th September 2026 at 7.30pm

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Before the start of the meeting, in accordance with Standing Order 3(e) there will be an opportunity for members of the public to comment on agenda items (at the discretion of the Chair of that meeting). In accordance with Standing Order 3(f) the question/comment time is limited to 3 minutes each, and the session should not exceed 20 minutes (unless directed by the Chair of that meeting). Contributions from members of the public do not form part of the official meeting and will normally not be included in the official minutes unless they are deemed helpful in explaining subsequent Council decisions.

Mrs Gilly Lowe
Parish Clerk and Responsible Financial Officer
2nd September 2026

Public Questions and Observations
Somerset Councillors Report

Agenda

26/062: Apologies for absence (LGA 1972 s85(1)).

To receive and approve apologies for absence.

26/063: Declarations of Interest.

Members to declare any interests, including disclosable pecuniary interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any written requests for dispensations that accord with the Localism Act 2011 s33 (b-e) (this does not preclude any later declaration).



Matters Arising

Welcome letter – an update

26/064: Minutes of the last meeting held on 7th July 2026 (LGA 1972sch12 para 41(1)).

To receive and approve the [minutes of the meeting](#) held on 7th July 2026 as a true and accurate record of that meeting.

26/065: Councillor Vacancy

To confirm that no election was requested, and co-option can take place. Members to agree next steps with the Clerk.

26/066; Planning Matters

- a. To consider any new planning applications in the parish:
 - i. 26/01518/FUL - Land OS 5560 North Of Crouds Lane Long Sutton Langport Somerset
Proposal: 7 No. dwellings with access and associated works.
 - ii. 26/01777/S73A – Long Sutton House, Shute Lane, Long Sutton TA10 9LZ
Proposal: S73A application to vary condition 02 (approved plans) of Planning Application 21/03382/PAMB for Notification of prior approval for conversion of 2 no. agricultural barns into 2 no. dwellings.
 - iii. 26/01885/S73 – 4, Hodgehay, Langport Road, Long Sutton TA10 9NQ
Proposal: S73 Application to vary Conditions 02 (approved plans), 03 (materials) and 05 (lighting for bats) to allow for amendments to scale, design and roofing and for the removal of Condition 07 (allocation certificate) relating to 22/03261/FUL; Erection of a detached self-build dwelling and 2 carports for the proposed and existing dwelling.
 - iv. 26/01748/PAMB - Land At Manor Farm Knightlands Lane Long Sutton Langport Somerset TA10 9HR
Proposal: Prior Approval for the change of use of No. 3 agricultural buildings to No. 10 dwellinghouses (Class C3), and associated building operations.
This is for **notification** only.
 - v. 26/01884/TCA – Girton House Cross Lane Long Sutton Langport Somerset TA10 9LR
Proposal: Notification of intent to remove No.01 Yew tree (T1) to ground level included within Conservation Area.
This is for **notification** only.
 - vi. 26/01696/TCA - Ciderpress Farm Knole Long Sutton Langport Somerset TA10 9HY
Proposal: Notification of intent to carry out Tree Surgery Works to No. 3 Trees within a Conservation Area.
T1- Cotoneaster - Remove the lowest branch on the western side of tree and the lowest branch on the southern side of tree and remove any large sections of deadwood.
T2- Holly- Reduce the height of the Holly by approximately 1.5 meters and re shape.
T3- Bay- Reduce the height of the Bay by approximately 1.5 metres and re shape.
This is for **notification** only.
 - vii. 26/02011/TCA – Orchard Farm, Knole, Long Sutton TA10 9HY
Proposal: Notification of intent to carry out Tree Surgery Works to No. 5 Trees within a Conservation Area.



T1 Apple tree - Unknown species - Dead - Remove all extra limbs leaving core Y shaped trunk for wildlife

T2 and T3 Crab apple and pear tree - Remove crossing branches and restore good productive shape. Remove top 3m off pear tree to allow light to reach lower branches and neighbouring trees

T4 - Cooking apple tree - Prune shoots and whips to remove crossing branches in triple goblet shape

T5 - Cherry tree - Remove dead and diseased branches within crown but leave rest of structure intact

This is for **notification** only.

- b. Members to note any decision notices circulated since the last meeting.

26/067: Finance

- a. To approve the [accounts for payment](#) in August (retrospectively) and September 2026.
- b. To view and approve the bank reconciliations to 31st July and 31st August 2026.
- c. To note the conclusion of audit and the external auditor's report and agree any necessary forward actions.
- d. To note the publication of the conclusion of audit notice as 9th September 2026.
- e. To note the 2026/'27 Local Government Pay Award agreement increasing the Clerk's hourly rate from £17.47/hr to £18.04/hr and to agree to backdating the Clerk's pay accordingly to 1st April 2026.

26/068: Connectivity and Integrated Transport Strategy

To consider the above consultation and agree on wording of a formal response.

26/069: Village Hall and Recreation Ground

To update members following the most recent Management Committee meeting.

26/070: Bins

- a. Members to note the invoice from Somerset Council for the first quarter of 2026/'27 for bin emptying of £253.04 + VAT, part of the Devolved Services budget allowance.
- b. Members to consider removal of 1 x litter bin on the Recreation Field and the moving of another on the Langport Road, or purchase of a new dog waste bin as per the details previously circulated.

26/071: Environment Group

To receive an update from the Environment Group.

26/072: Representative Reports from Councillors

- a. Community Safety (including the monthly crime statistics from [Police.uk](#) and the Speed Indicator Device).



- b. Parish Warden – Cllr Tulk to report on any works undertaken. Members to agree any additional tasks that may be required including proposed tree works as detailed in quote previously circulated at a total cost of £3,425.
- c. Highways and Footpaths. To receive an update about any planned or completed works primarily by the Footpath Volunteers.

26/073: Communication: website and e-newsletter

To agree the priorities for the next issue of the newsletter and any actions for communication.

26/074: Correspondence including any not previously distributed

26/075: Date of next meeting

The next meeting will be the Annual Parish Council Meeting taking place on **Tuesday 6th October 2026** at 7.30pm in the Committee Room, Village Hall.

26/076: Suggested agenda items for the next meeting

END OF AGENDA