



LONG SUTTON PARISH COUNCIL
www.longsutton-pc.gov.uk
NOTICE OF PARISH COUNCIL MEETING

Councillors,

I hereby give you notice that the Meeting of the above-named Parish Council will be held in:

Long Sutton Village Hall on Tuesday 7th April 2026 at 7.30pm.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Before the start of the meeting, in accordance with Standing Order 3(e) there will be an opportunity for members of the public to comment on agenda items (at the discretion of the Chair of that meeting). In accordance with Standing Order 3(f) the question/comment time is limited to 3 minutes each, and the session should not exceed 20 minutes (unless directed by the Chair of that meeting). Contributions from members of the public do not form part of the official meeting and will normally not be included in the official minutes unless they are deemed helpful in explaining subsequent Council decisions.

Mrs Gilly Lowe
Parish Clerk and Responsible Financial Officer
30th March 2026

Public Questions and Observations
Somerset Councillors Report

Agenda

26/001: Apologies for absence (LGA 1972 s85(1)).

To receive and approve apologies for absence.

26/002: Declarations of Interest.

Members to declare any interests, including disclosable pecuniary interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any written requests for dispensations that accord with the Localism Act 2011 s33 (b-e) (this does not preclude any later declaration).



26/003: Minutes of the last meeting held on 3rd March 2026 (LGA 1972sch12 para 41(1)).

To receive and approve the [minutes of the meeting](#) held on 3rd March 2026 as a true and accurate record of that meeting.

26/004: Planning Matters

- a. To consider any new planning applications in the parish:
 - i. 26/00501/HOU – Old Stables Cottage, Knole, Long Sutton TA10 9HZ
Proposal: Proposed summer house
 - ii. 26/00423/HOU – The Old Hay Barn, Knole, Long Sutton TA10 9HY
Proposal: The installation of 5.4Kw solar system on South facing cottage roof.
- b. To note the decision notices circulated since the last meeting.
- c. To discuss the land at Knole Pit Meadow, Knole Pit Lane, TA10 9JD and agree next steps.

26/005: Finance

- a. To approve the [accounts for payment](#) in April 2026.
- b. To view and approve the bank reconciliation to 31st March 2026 and note the closing balances for the financial year 2025/'26.
- c. To note the content of the Q4 Financial Summary Report.
- d. To note the amount of £547.97 for the 2025/'26 Q4 VAT reclaim.
- e. To note the confirmation of the Internal Audit as Friday 10th April at 9.30am.
- f. To note the reduction in the Clerk's hours from 10 to 8 per week from 1st April.

26/006: Village Hall and Recreation Ground

To update members on any recent business including plans for the Sports Showcase Day on 18th April.

26/007: Environment Group

To receive an update from the Environment Group.

26/008: Annual Parish Meeting

To receive an update on plans for the Annual Parish Meeting on 14th May.

26/009: Representative reports from councillors

- a. Community Safety (including the monthly crime statistics from [Police.uk](#) and the Speed Indicator Device).
- b. Parish Warden – Cllr Tulk to update on commencement of the new contractor and report on any works undertaken. Members to agree any additional tasks that may be required.
- c. Highways and Footpaths. To receive an update about any planned or completed works.



26/010: Communication: website and e-newsletter

To agree the priorities for the next issue of the newsletter and any actions for communication.

26/011: Correspondence including any not previously distributed

26/012: Date of next meeting

The next meeting will be the Annual Parish Council Meeting taking place on **Tuesday 5th May 2026** at 7.30pm in the Committee Room, Village Hall.

The Annual Parish Meeting will take place on **Thursday 14th May 2026 at 7.30pm** in the Village Hall.

26/013: Suggested agenda items for the next meeting

END OF AGENDA