



LONG SUTTON PARISH COUNCIL

www.longsutton-pc.gov.uk

NOTICE OF PARISH COUNCIL MEETING

Councillors,

I hereby give you notice that the Meeting of the above-named Parish Council will be held in:

Long Sutton Village Hall, on Tuesday 1st April 2025 at 7.30pm.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Before the start of the meeting, in accordance with Standing Order 3(e) there will be an opportunity for members of the public to comment on agenda items (at the discretion of the Chair of that meeting). In accordance with Standing Order 3(f) the question/comment time is limited to 3 minutes each, and the session should not exceed 20 minutes (unless directed by the Chair of that meeting). Contributions from members of the public do not form part of the official meeting and will normally not be included in the official minutes unless they are deemed helpful in explaining subsequent Council decisions.

Mrs Gilly Lowe
Parish Clerk and Responsible Financial Officer
25th March 2025

Public Questions and Observations
Somerset Councillors Report

Agenda

25/001: Apologies for absence (LGA 1972 s85(1)).

To receive and approve apologies for absence.

25/002: Declarations of Interest.

Members to declare any interests, including disclosable pecuniary interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any written requests for dispensations that accord with the Localism Act 2011 s33 (b-e) (this does not preclude any later declaration).



25/003: Minutes of the last meeting held on 4th March 2025 (LGA 1972sch12 para 41(1)).

To receive and approve the [minutes of the meeting](#) held on 4th March 2025 as a true and accurate record of that meeting.

25/004: Finance

- a. To approve the [accounts for payment](#) in April 2025.
- b. To note the payments on the Multipay card, balance paid by DD on 23rd February 2025.
- c. To view and approve the bank reconciliation to 28th February 2025.
- d. To note and approve the spend to budget to 28th February 2025.
- e. To note the VAT reclaim to date.

25/005: Gully Clearing

To update councillors on recent gully clearing.

25/006: Village Flooding Issues

- a. To update on the SRA application by the Knole Flooding Group.
- b. To discuss any other issues relating to flooding in the village.

25/007: Village Hall and Recreation Ground

To receive a short verbal report.

25/008: Pavilion Refurbishment

To receive an update regarding the pavilion refurbishment.

25/009: Planning Matters

- a. To consider the following new planning applications in the parish:
 - i. 25/00572/S73A – Little Upton Bridge Farm, Langport Road, Long Sutton
Proposal: S73A application to remove condition 03 to allow the two units yet to be erected to be used as unfettered residential accommodation relating to Planning Consent 19/02460/FUL: the erection of 3No. detached holiday letting units with parking and associated works allowed on appeal, subject to conditions 09/04/2021.
 - ii. 25/00248/FUL – Land at Downslade Farm, Tengore Lane, Upton, Long Sutton
Proposal: Change of use of land for the erection of two commercial buildings, associated car parking and landscaping works.
Associated application deferred from the last meeting:
SCC/4117/2025 – Land at Downslade Farm, Tengore Lane, Upton, Long Sutton TA10 9NW
Proposal: Proposed re-grading of land with topsoil



- b. To note the following updates on current applications:
 - 22/02585/TCA – Stream Cottage, Knole, Long Sutton TA10 9HZ – Notification of intent to fell no.2 trees within a Conservation Area
 - Application permitted – 07/03/25

25/011: Location of WW1 Silhouettes

To receive an update on the installation of the WW1 silhouettes.

25/012: Environment Group

To receive an update from the Environment Group.

25/013: 80th Anniversary VE Day Events

To receive an update on planned events for the 80th Anniversary of VE Day.

25/014: Communication: website and e-newsletter

- a. To agree the priorities for the May newsletter and any actions for communication.

25/015: Annual Assembly

To confirm arrangements for the 2025 Annual Parish Meeting on 22nd May at 7.30pm.

25/016: Representative reports from councillors

- a. Community Safety (including the monthly crime statistics from [Police.uk](https://www.police.uk) and the Speed Indicator Device).
- b. Lengthsman. To receive a short verbal report of works undertaken in the parish.
- c. Highways and Footpaths. To receive an update about any planned or completed works.

25/017: Other correspondence not previously distributed

25/018: Date of next meeting

The next meeting of the Parish Council is the Annual Meeting on **Tuesday 6th May 2025** at 7.30pm.

25/019: Suggested agenda items for the next meeting

END OF AGENDA