

Long Sutton Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
107 Grants awarded	29/01/2024	WI grant (50%)	Unity Bank Current	PN107	grant awarded	Long Sutton WI	X	500.00		500.00
100 Staff and member training	01/02/2024	refund safeguarc	Unity Bank Current	PN100	training	Joyce Pritchard	X	30.00		30.00
102 tennis courts refurbishment	01/02/2024	smart gate instal	Unity Bank Current	PN102	smart gate installation	CIA Fire and Security Limited	S	4,125.50	825.10	4,950.60
102 tennis courts	01/02/2024	smart gate instal	Unity Bank Current	PN102	smart gate installation	CIA Fire and Security Limited	S	374.50	74.90	449.40
101 tennis courts	01/02/2024	netcode subscrip	Unity Bank Current	PN101	smartaccess netcode subscript	CIA Fire and Security Limited	S	156.00	31.20	187.20
108 maintenance	02/02/2024	solar panel clean	Unity Bank Current	PN108	solar panel cleaning	Bubbles and Suds	S	366.67	73.33	440.00
103 Website and communication:	03/02/2024	domain renewal	Unity Bank Current	PN103	domain name renewal	Somerset Web Services	S	18.00	3.60	21.60
95 Payroll provider	06/02/2024	payroll January	Unity Bank Current	PN95	Payroll	Timeback accounts and payrn	X	5.00		5.00
98 clerk salary	06/02/2024	clerk salary Janu	Unity Bank Current	PN98	salary	Clerk Salary	X	366.73		366.73
97 Lengthsman	06/02/2024	lengthsman hou	Unity Bank Current	PN97	lengthsman services	Howe Tree Surgery	S	866.25	173.25	1,039.50
99 Website and communication:	06/02/2024	website support	Unity Bank Current	PN99	website support	Sara R Appleton Marketing	X	80.00		80.00
104 Clerks expenses	06/02/2024	virus protection ;	Unity Bank Current	PN104	Virus protection laptop	ESET Software UK LTD	S	49.57	9.92	59.49
105 Clerks expenses	06/02/2024	mobile phone toj	Unity Bank Current	PN105	Mobile phone topup	Tesco Mobile	X	10.00		10.00
106 Clerks expenses	06/02/2024	Office 365 annua	Unity Bank Current	PN106	office 365 annual subscription	Microsoft Ireland Operations	S	49.99	10.00	59.99
96 HMRC	16/02/2024	PAYE Jan 2024	Unity Bank Current	PN96	PAYE	HMRC	X	91.80		91.80
109 Lengthsman	04/03/2024	lengthsman Feb	Unity Bank Current	PN109	lengthsman services	Howe Tree Surgery	S	866.25	173.25	1,039.50
Total								7,956.26	1,374.55	9,330.81

Prepared by: _____
Name and Role

Date: _____

Approved by: _____
Name and Role

Date: _____

Approved by: _____
Name and Role

Date: _____