



LONG SUTTON PARISH COUNCIL
www.longsutton-pc.gov.uk
NOTICE OF PARISH COUNCIL MEETING

Councillors,

I hereby give you notice that the Meeting of the above-named Parish Council will be held in:

Long Sutton Village Hall on Tuesday 7th October 2025 at 7.30pm.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Before the start of the meeting, in accordance with Standing Order 3(e) there will be an opportunity for members of the public to comment on agenda items (at the discretion of the Chair of that meeting). In accordance with Standing Order 3(f) the question/comment time is limited to 3 minutes each, and the session should not exceed 20 minutes (unless directed by the Chair of that meeting). Contributions from members of the public do not form part of the official meeting and will normally not be included in the official minutes unless they are deemed helpful in explaining subsequent Council decisions.

Mrs Gilly Lowe
Parish Clerk and Responsible Financial Officer
30th September 2025

Public Questions and Observations
Somerset Councillors Report

Agenda

25/095: Apologies for absence (LGA 1972 s85(1)).

To receive and approve apologies for absence.

25/096: Declarations of Interest.

Members to declare any interests, including disclosable pecuniary interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any written requests for dispensations that accord with the Localism Act 2011 s33 (b-e) (this does not preclude any later declaration).



25/097: Minutes of the last meeting held on 2nd September 2025 (LGA 1972sch12 para 41(1)).

To receive and approve the [minutes of the meeting](#) held on 2nd September 2025 as a true and accurate record of that meeting.

Matters Arising

Gully clearing

25/098: Planning Matters

- a. To consider the following new planning applications in the parish:
 - i. 25/01713/HOU – 2, Rowley Cottages, Hermitage Road, Upton, Long Sutton
Proposal: Demolition of existing lean-to and erection of two storey side extension.
- b. To note the decision notices circulated since the last meeting.
- c. To note the appeal status of the Rights of Way modification of bridleway Kingsmoor Drove and Pill Bridge Lane, 821M.

25/099: Lengthsman

To consider options for grounds maintenance or a replacement Lengthsman from 1st November following the resignation of the current Lengthsman.

25/100: Parish Preparedness Survey

To discuss the draft Emergency and Resilience Plan for the village previously circulated.

25/101: Finance

- a. To approve the [accounts for payment](#) in October 2025.
- b. To view and approve the bank reconciliation to 30th September 2025.
- c. To note the Q2 finance report and spend against budget to date.
- d. To note the Q2 VAT rebate amount claimed of £5,020.76

25/102: Councillor Vacancy

To receive an update on the status of the councillor vacancy.

25/103: Village Hall and Recreation Ground

To confirm arrangements for necessary repair works to the drainage channel at the car park entrance.

To update members on the recruitment of a new cleaner.

25/104: Outdoor Table Tennis & Boules Court Project

To receive an update including a grant funding summary relating to the above project.



25/105: Environment Group

To receive an update from the Environment Group including the latest plans for “Environment Day” on 25th October.

25/106: Village Flooding Issues

To review any issues relating to flooding in the village.

25/107: Parish Council Policy Review

To review the following policies for adoption:

- a. Code of Conduct
- b. Vexatious Complaints Policy

25/108: Service to the Community Award

To note the successful nomination of Dick Sheppard for the above award and to confirm Cllr Pritchard’s attendance at the awards evening in Taunton on 10th October.

25/109: Representative reports from councillors

- a. Community Safety (including the monthly crime statistics from [Police.uk](https://www.police.uk) and the Speed Indicator Device).
- b. Lengthsman. To receive a short verbal report of works undertaken in the parish.
- c. Highways and Footpaths. To receive an update about any planned or completed works.

25/110: Communication: website and e-newsletter

- a. To agree the priorities for the November newsletter and any actions for communication.

25/111: Correspondence including any not previously distributed

25/112: Date of next meeting

The next meeting of the Parish Council will be held on **Tuesday 4th November 2025** at 7.30pm in the Committee Room, Village Hall.

25/113: Suggested agenda items for the next meeting

END OF AGENDA