



**LONG SUTTON PARISH COUNCIL**  
[www.longsutton-pc.gov.uk](http://www.longsutton-pc.gov.uk)  
**NOTICE OF PARISH COUNCIL MEETING**

Councillors,

I hereby give you notice that the Meeting of the above-named Parish Council will be held in:

**Long Sutton Village Hall, on Tuesday 4<sup>th</sup> March 2025 at 7.30pm.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Before the start of the meeting, in accordance with Standing Order 3(e) there will be an opportunity for members of the public to comment on agenda items (at the discretion of the Chair of that meeting). In accordance with Standing Order 3(f) the question/comment time is limited to 3 minutes each, and the session should not exceed 20 minutes (unless directed by the Chair of that meeting). Contributions from members of the public do not form part of the official meeting and will normally not be included in the official minutes unless they are deemed helpful in explaining subsequent Council decisions.

Mrs Gilly Lowe  
Parish Clerk and Responsible Financial Officer  
25<sup>th</sup> February 2025

**Public Questions and Observations**  
**Somerset Councillors Report**

**Agenda**

**24/171: Apologies for absence (LGA 1972 s85(1)).**

To receive and approve apologies for absence.

**24/172: Declarations of Interest.**

Members to declare any interests, including disclosable pecuniary interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any written requests for dispensations that accord with the Localism Act 2011 s33 (b-e) (this does not preclude any later declaration).



**24/173: Minutes of the last meeting held on 4<sup>th</sup> February 2025 (LGA 1972sch12 para 41(1)).**

To receive and approve the [minutes of the meeting](#) held on 4<sup>th</sup> February 2025 as a true and accurate record of that meeting.

**24/174: Finance**

- a. To approve the [accounts for payment](#) in March 2025.
- b. To note the payments on the Multipay card, balance paid by DD on 23<sup>rd</sup> January 2025.
- c. To view and approve the bank reconciliation to 31<sup>st</sup> January 2025.
- d. To note and approve the spend to budget to 31<sup>st</sup> January 2025.
- e. To note the VAT reclaim to date and forecast to the year end.

**24/175: Somerset Council - Enhanced Highways Maintenance Scheme Pilot.**

To update councillors on gully clearing by Kier.

**24/176: Village Flooding Issues**

- a. To note that the Knole Flooding Group's grant application to the SRA will be considered by the grants panel on 1<sup>st</sup> April.
- b. To discuss any other issues relating to flooding in the village that Councillors would like to raise.

**24/177: Village Hall and Recreation Ground**

To receive a short verbal report.

**24/178: Pavilion Refurbishment**

To receive an update regarding the pavilion refurbishment.

**24/179: Equality & Diversity Policy**

To consider the Equality & Diversity Policy previously circulated for approval & adoption.

**24/180: Planning Matters**

- a. To consider the following new planning applications in the parish:
  - i. 25/00366/HOU – Kingsmoor Cottage, Long Load  
*Proposal: Partial demolition and erection of a single storey side extension to main house plus retrospective application for garage building.*  
Previous application 24/02948/HOU withdrawn – 28/01/25
  - ii. 25/00440/COL – The Recreation Ground, Martock Road, Long Sutton  
*Proposal: Application for a Lawful Development Certificate for the proposed stationing of 1no. container and 1no. modular building.*



- iii. 25/00184/S73A – Land OS 1400 South of Southview, Longmarsh Lane, Upton, Long Sutton  
*Proposal: Application to vary conditions 2 ,4, 5 and 11 to change the design and size of holiday let buildings on plots 1 and 2, in relation to planning approval 18/01981/FUL for Erection of 4 detached holiday lets with associated parking and Landscaping.*
- iv. SCC/4117/2025 – Land at Downslade Farm, Tengore Lane, Upton, Long Sutton TA10 9NW  
*Proposal: Proposed re-grading of land with topsoil*
- b. To note the following updates on current applications:
  - i. 22/02059/FUL – 14. Martock Road, Long Sutton - Erection of new dwelling, new double garage and car port  
Permission granted with conditions – 13/02/25
  - ii. 21/00054/REM – Land south of Bineham City Cottage, Bineham Lane, Long Sutton  
Reserved Matters application following Outline approval 19/02283/OUT for the erection of a farm workers dwelling  
Permission granted with conditions – 11/02/25
  - iii. 24/00816/FUL – Land at Martock Road, Long Sutton, TA10 9JS  
The erection of a dwelling, garage and residential annexe with associated access and parking.  
Permission granted with conditions – 21/02/25
  - iv. 24/02550/FUL – Land at Martock Road, Long Sutton  
Erection of new two storey dwelling with detached garage.  
Permission granted with detailed conditions – 28/12/24
  - v. 24/02961/S73A – Solar Site, Land north of Tengore Lane, Long Sutton  
Permission granted with conditions – 05/02/24
- c. To consider the footpath related matters previously circulated:
  - i. Reference 821M
  - ii. Reference 554M, 555M & 556M

**24/181: Location of WW1 Silhouettes**

To consider and agree upon the best location in the village for the WW1 silhouettes.

**24/182: Environment Group**

To receive an update from the Environment Group.

**24/183: 80<sup>th</sup> Anniversary VE Day Events**

To hear an update on current plans for events in the village for the anniversary of VE Day.



**24/184: Communication: website and e-newsletter**

- a. To agree the priorities for the April newsletter.
- b. Actions for consideration and approval.

**24/185: Annual Assembly**

To confirm arrangements for the 2025 Annual Parish Meeting on 22<sup>nd</sup> May at 7.30pm.

**24/186: Representative reports from councillors**

- a. Community Safety (including the monthly crime statistics from [Police.uk](https://www.police.uk) and the Speed Indicator Device).
- b. Lengthsman. To receive a short verbal report of works undertaken in the parish.
- c. Highways and Footpaths. To receive an update about any planned or completed works.

**24/187: Other correspondence not previously distributed**

**24/188: Date of next meeting**

The next ordinary meeting of the Parish Council is on **Tuesday 1<sup>st</sup> April 2025** at 7.30pm.

**24/189: Suggested agenda items for the next meeting**

**END OF AGENDA**