

Long Sutton Parish Council

PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
47	clerk salary	03/09/2024	clerk salary Aug 2024	Unity Bank Current	PN47	salary	Clerk Salary	X	400.00		400.00
49	Audit fees	03/09/2024	external audit 23/24	Unity Bank Current	PN49	External Audit Fees	PKF LittleJohn	S	315.00	63.00	378.00
45	HMRC	03/09/2024	HMRC Aug 2024	Unity Bank Current	PN45	PAYE	HMRC	X	100.00		100.00
44	Payroll provider	03/09/2024	payroll Aug 2024	Unity Bank Current	PN44	Payroll	Timeback accounts and pa	X	6.00		6.00
48	Website and communications	03/09/2024	website support Aug 2024	Unity Bank Current	PN48	website support	Sara R Appleton Marketing	X	40.00		40.00
51	subscriptions	03/09/2024	SALC fees 24/25	Unity Bank Current	PN51	annual subscription	Somerset Association of Lo	X	275.27		275.27
50	Staff and member training	03/09/2024	SALC finance training Oct 20	Unity Bank Current	PN50	training	Somerset Association of Lo	X	15.00		15.00
46	Lengthsman	03/09/2024	lengthsman Sept 2024	Unity Bank Current	PN46	lengthsman services	Craig Howe Grounds Maint	X	875.00		875.00
<b>Total</b>									<b>2,026.27</b>	<b>63.00</b>	<b>2,089.27</b>

Prepared by: \_\_\_\_\_  
*Name and Role*

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_  
*Name and Role*

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_  
*Name and Role*

Date: \_\_\_\_\_