



Minutes of the Long Sutton Parish Council Meeting

7th March 2023

Held in the Committee Room, Long Sutton Village Hall at 7:30pm

Present:

Councillors: Mr G R Cox (Chairman), Mr N Rousell (Vice-chairman), Mrs R Coombes, Mrs A Ledger, Mrs G Rickards, Mr N Ward, and Mr B Weilgus.

Cllr Stoddart-Stones attended via Zoom.

South Somerset District Council (SSDC) Councillor Gerard Tucker sent apologies
Somerset County Council (SCC) Councillor Dean Ruddle sent apologies, and Councillor Tim Kerley attended

There were three members of the public present.

The Public Session opened at 7:30pm.

There was a request for item 7 to be brought forward.

It was noted that this meeting is the last meeting for District Cllr Tucker, due to the move to Unitary Council on 1st April 2023. A card is to be sent to Cllr Tucker to thank him for his continued support and representation of Long Sutton Parish Council.

Public session closed at 7:32pm.

The Parish Council meeting opened at 7:32pm

1 To receive apologies for absence (LGA 1972 S85 (1))

Apologies were also received from District Councillor Tucker, and County Councillor Ruddle.

2 Declarations of interest (Localism Act 2011 s33 (b-e)).

None.

3 Minutes of the meeting 7th February 2023 and any matters arising.

It was resolved to approve the minutes of the meeting on 7th February 2023 as a true and accurate record. The minutes were signed by Cllr Cox.

3.1 Matters arising. None.

4 Co-Option onto Long Sutton Parish Council.

There were no applications to consider. To remain an agenda item until the position is filled.



5 County Councillors report

None, no County Councillors present.

6 District Councillors Report

Cllr Kerley gave a short verbal update regarding progress of the new Unitary Council. Staff redistribution has commenced. Planning will have a Regulation Committee and four committees based on district areas. Cllr Kerley is not involved in a planning committee therefore will be able to advocate on applications received.

7 To discuss the Parish Council's position concerning the Somerton and Frome MP.

Frome Town Council passed a motion of no confidence at their last meeting. There is an issue locally that constituents currently have no representation in parliament, due to the removal of the whip from the current Somerton and Frome MP.

After some discussion, it was resolved to send a letter to the Speaker of the House of Commons/Houses of Parliament to convey the dissatisfaction and concern regarding the lack of representation of Long Sutton parishioners by their elected MP. A copy of the letter is to be sent to the constituency MP.

Deadline for a response: May Annual Parish Council meeting.

8 Planning Applications:

8.1 New Planning Applications received:

Application: 23/00486/HOU. Elmwood Barn, Stone Mead Lane, Long Sutton.

Part retrospective conversion of existing garage to additional living accommodation and replacement of existing garage doors with windows to front elevation and internal layout alterations.

The planning application was discussed, with an overview of the history of the property. It was proposed and resolved that the agreed observation and response from the Parish Council is to be: In principle the Parish Council has no objections to the planning application, but the window material is not believed to be in keeping with the existing windows.'



Application: 23/00487/HOU. 4 Bineham Court, Bineham Road, Knole.
Installation of a small solar pv array on flat garage roof at the end of a garden consisting of 8 panels at approximately 2 x 1 meters.

This planning application was discussed and it was resolved that there are no objections to the planning application.

8.2 Update on ongoing planning applications:

It was noted that a planning application 22/03417/NMA: The Long Sutton House Estate, Crouds Lane had appeared on the website. As this application is filed as a 'Non Material Amendment' to application 15/00986/FUL (approved), there has been no communication from Planning to the Parish Council regarding the application purpose. As this application covers the construction of boundary walls and also substantial gate posts, it is felt that the application should have been a full planning application with the opportunity for the Parish Council to comment as a statutory consultee.

Application: 22/03410/COU: Land OS 9687, Martock Road, Long Sutton. Change of Use of land from agricultural (Sui Generis) to C3 residential to enlarge residential curtilage of permitted dwelling. Permitted with conditions (07/02/2023).

Application: 22/03353/HOU: New Orchard House, Glebe Yard, Martock Road, Long Sutton. An erection of a single storey garage extension located at the front façade (North) of the existing garage. Permitted with conditions (01/03/2023).

Application: 22/03482/HOU: Pares Cottage, Langport Road, Long Sutton. Conversion of existing garage/store and erection of a single storey extension to rear with internal alterations. Permitted with conditions (10/02/2023).

Application 21/00054/REM. Land South of Bineham City Cottage, Bineham Lane, Long Sutton. Awaiting decision.

Application 21/00137/FUL. Land adjacent to Knightlands, Knole Causeway, Long Sutton. Awaiting decision.

Application 21/03450/FUL: Land South of Greystones, Off Crouds Lane, Long Sutton. Awaiting decision.

Application 22/00002/FUL. Long Sutton House, Shute Lane, Long Sutton. Awaiting decision.

Application 22/00872/FUL: Long Sutton House Shute Lane Long Sutton. Awaiting decision.

Application 22/00873/FUL Long Sutton House Shute Lane Long Sutton: Awaiting decision.



Application 22/00910/OUT: Land OS 1805 adj Ciderpress Barn, Knole, Long Sutton Langport. Awaiting decision.

Application 22/00911/FUL: Barns at Ciderpress Farm, Knole Causeway, Long Sutton. Awaiting decision.

Application 22/01197/LBC: Barns at Ciderpress Farm, Knole Causeway, Long Sutton. Awaiting decision.

Application 22/02059/FUL: 14 Martock Road, Long Sutton. Awaiting decision.

Application: 22/03261/FUL: 4 Hodgehay, Langport Road, Long Sutton. Erection of a detached self-build dwelling and 2 carports for the proposed and existing dwelling. Awaiting decision.

8.3 To consider a response to the Local Planning Consultation, Somerset County Council. The Draft Statement of Community Involvement in Planning was discussed by councillors. Largely covering statutory obligations, the comments from council covered three areas:

- pre-planning application advice to remain fee-free for Town and Parish Councils;
- that the scheme of delegation to be in place that if a Town or Parish Council objects to a planning application, the application can be referred to committee;
- that there is a separate platform for Town and Parish Councils to raise their points separately than members of the public.

It was resolved to delegate the response to the clerk, to ensure that the discussion points are submitted as a response to the consultation.

9 Village Hall and Recreation Ground Committee (VH&RGC)

9.1 Matters brought forward by the committee.

The next Committee meeting is in April therefore nothing currently to report.

10 Capital Infrastructure Projects

10.1 To discuss the fundraising approach to both the Pavilion refurbishment and the Play Area refurbishment.

Play Area

Children at the primary school are to be involved in the survey of play equipment to see what are the most popular pieces of equipment to be installed when the refurbishment happens. This should go out for the Easter holidays.



Tennis courts

An online meeting is scheduled to discuss the project further, on 21st March.

Pavilion

The draft plans and video were well received at the Environment Open Day with lots of feedback from members of the public. It is hoped that the planning application will be ready to submit in April 2023, and that a contractor/builder to be consulted to give a better idea of what the estimated cost will be.

11 Environment Plan

11.1 To receive an update regarding the open day on 25th February 2023.

Thank you to all involved, the Environment Fair was a great success – an excellent day. 120 attending, with great feedback. There is a meeting of the Environment Group this week.

11.2 Actions for consideration and approval. None.

12 Communication/Community Engagement

Councillors discussed the best ways to communicate with residents on a regular basis, social media, the e-newsletter and the parish newsletter.

12.1 Items for inclusion in the next Parish Council newsletter.

Areas to highlight in the next newsletter: day 25th February, Gigaclear, precept for next year, casual vacancy, highlight a local business.

12.2 To consider a plan for the newsletter issues over the next 12 months.

It would be useful to have a themed topic every quarter. The clerk is to put together a plan for the next 6 months.

13 Celebrations for the Coronation in May 2023

13.1 To receive an update.

There will be a street party on the village green, in the same way for the Jubilee last year. The church community will decorate the church with flowers, budget £100. The WI will decorate the war memorial and village green. There have been two offers to help with designing a poster. The clerk will submit the necessary form to close the access around the village green.

13.2 To consider any actions for approval. None.

14 Finance

14.1 To approve balances and accounts for payment.

Payments March 2023	Credit £	Debit £	Balance £
Balance b/fwd from February 2023 meeting			25567.17
Community Heartbeat phone line Knole		72.00	
		72.00	-72.00
			25495.17
Payments March 2023			
Clerk salary (February 2023)		333.27	
HMRC (February 2023)		83.20	
Howe Tree Surgery (February)		892.50	
Timeback accounts payroll (February)		5.00	
G Rickards Environment day expenses		28.30	
Clerk expenses – paid incorrectly in February		4.82	
A Ledger refund banner		71.90	
Grant to LS PTFA		600.00	
Community Heartbeat annual subscription		302.40	
R Sheppard refund pathway maintenance materials		64.7	
		2386.13	-2386.13
Balance after March 2023 payments			23109.04

It was resolved to approve the payments as listed above for payment.

14.2 To approve a pay rise for the clerk to take effect from 1st April 2023.

It was resolved to approve a pay rise for the Parish Clerk of £500 per year, as set out in the budget for 2023-24, to take effect from 1st April 2023.

15 To review the Parish Council Risk Register.

The Parish Council Risk Register was circulated for perusal. It was resolved to approve the risk register as circulated. The risk register needs to be considered at a Parish Council meeting every six months, the next meeting to be September 2023.

16 Representative reports and any other matters regarding:

16.1 Community Safety

16.1.1 Monthly Crime Statistics from the Police.uk website

Last month one offence was reported. The clerk is to include the website link in the agenda from next month.

The Speed Indicator Device (SID) has been in the parish for the last month. An overview of the statistics was presented, with the highest recorded speed of 65mph.



16.2 Lengthsman.

Two pavements have been cleared recently, one of which has been on Langport Road and the other near Knightlands Lane. Any issues, report to Cllr Cox who can arrange directly with the lengthsman

16.3 Highways and footpaths.

The Parish Pathways Liaison Officer (PPLO) along with the group of volunteers have been achieving some excellent results. A member of the group will attend quarterly to give a short verbal report. There is a much better line of communication with SCC footpaths.

16.3.1 Grit bins in Knole.

There are currently no grit bins in the Parish, according to SCC Highways. New grit bins need to be purchased by the Parish Council, which are then filled by SCC. The concern was that the Parish Council will be responsible for the grit bins, and there is no capacity to spread grit when required. No action for the time being.

16.3.2 Knole Speed limit.

The question was raised as to whether Knole is eligible for a reduction in speed limit. It was resolved to pose this question to SCC Highways to establish if a reduction in speed limit is possible.

17 Other correspondence not previously distributed.

A request has been received to hold a series of craft fayres on the Village Green, which has been approved. Further details to be supplied to enable publicising in the e-newsletter.

18 Date of next meeting:

The next meeting will be held on Tuesday 4th April 2023, at 7.30pm, in the Village Hall meeting room, after the Annual Parish meeting.

19 Items for the next meeting agenda.

Annual Parish meeting takes place on 4th April 2023.

Meeting closed at 8:58pm.

END OF MINUTES