



**LONG SUTTON PARISH COUNCIL**  
[www.longsutton-pc.gov.uk](http://www.longsutton-pc.gov.uk)  
**NOTICE OF PARISH COUNCIL MEETING**

Councillors,

I hereby give you notice that the Meeting of the above-named Parish Council will be held in:

**Long Sutton Village Hall on Tuesday 2<sup>nd</sup> December 2025 at 7.30pm.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Before the start of the meeting, in accordance with Standing Order 3(e) there will be an opportunity for members of the public to comment on agenda items (at the discretion of the Chair of that meeting). In accordance with Standing Order 3(f) the question/comment time is limited to 3 minutes each, and the session should not exceed 20 minutes (unless directed by the Chair of that meeting). Contributions from members of the public do not form part of the official meeting and will normally not be included in the official minutes unless they are deemed helpful in explaining subsequent Council decisions.

Mrs Gilly Lowe  
Parish Clerk and Responsible Financial Officer  
25<sup>th</sup> November 2025

**Public Questions and Observations**  
**Somerset Councillors Report**

**Agenda**

**25/131: Apologies for absence (LGA 1972 s85(1)).**

To receive and approve apologies for absence.

**25/132: Declarations of Interest.**

Members to declare any interests, including disclosable pecuniary interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any written requests for dispensations that accord with the Localism Act 2011 s33 (b-e) (this does not preclude any later declaration).



**25/133: Minutes of the last meeting held on 4<sup>th</sup> November 2025 (LGA 1972sch12 para 41(1)).**

To receive and approve the [minutes of the meeting](#) held on 4<sup>th</sup> November 2025 as a true and accurate record of that meeting.

**25/134: Councillor Vacancy**

To receive an update on the status of the councillor vacancy.

**25/135: Village Flooding Issues**

To review any issues relating to flooding in the village.

**25/136: Planning Matters**

- a. To consider the following new planning applications in the parish:
  - i. 25/02732/S73A - Land OS 1400 South Of Southview, Longmarsh Lane, Upton, Long Sutton  
Proposal: S73A Application to vary Condition Numbers 01 (approved plans), 02 (holiday let use), 03 (visibility), 04 (access and parking), 06 (drainage), 07 (removal of units) and 10 (landscaping) for the use of Plot 1 as unfettered residential accommodation, relating to planning consent 25/00184/S73A; S73A application to vary conditions 2, 4, 5 and 11 to change the design and size of holiday let buildings on plots 1 and 2, in relation to planning approval 18/01981/FUL for Erection of 4 detached holiday lets with associated parking and landscaping.
- b. To note the decision notices circulated since the last meeting.

**25/137: Grounds Maintenance**

To consider the process and receive an update on plans to replace the Lengthsman to include the specification for alternative tenders.

**25/138: Finance**

- a. To approve the [accounts for payment](#) in December 2025.
- b. To view and approve the bank reconciliation to 30<sup>th</sup> November 2025.
- c. To review and discuss the first draft of the budget for 2026/'27.
- d. To note receipt of the Sport England grant (£2,000)

**25/139: Village Hall and Recreation Ground**

To update members on any recent business.

**25/140: Outdoor Table Tennis & Boules Court Project**

To receive an update relating to the above project.



**25/141: Environment Group**

To receive an update from the Environment Group.

**25/142: Representative reports from councillors**

- a. Community Safety (including the monthly crime statistics from [Police.uk](https://www.police.uk) and the Speed Indicator Device).
- b. Lengthsman Duties – Cllr Tulk to report on any works undertaken in the parish.
- c. Highways and Footpaths. To receive an update about any planned or completed works.

**25/144: Communication: website and e-newsletter**

- a. To agree the priorities for the December & January newsletters and any actions for communication.

**25/145: Correspondence including any not previously distributed**

**25/146: Date of next meeting**

The next meeting of the Parish Council will be held on **Tuesday 6<sup>th</sup> January 2026** at 7.30pm in the Committee Room, Village Hall.

**25/147: Suggested agenda items for the next meeting**

**END OF AGENDA**