



LONG SUTTON PARISH COUNCIL
www.longsutton-pc.gov.uk
NOTICE OF PARISH COUNCIL MEETING

Councillors,

I hereby give you notice that the Meeting of the above-named Parish Council will be held in:

Long Sutton Village Hall, on Tuesday 4th February 2025 at 7.30pm.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Before the start of the meeting, in accordance with Standing Order 3(e) there will be an opportunity for members of the public to comment on agenda items (at the discretion of the Chair of that meeting). In accordance with Standing Order 3(f) the question/comment time is limited to 3 minutes each, and the session should not exceed 20 minutes (unless directed by the Chair of that meeting). Contributions from members of the public do not form part of the official meeting and will normally not be included in the official minutes unless they are deemed helpful in explaining subsequent Council decisions.

Mrs Gilly Lowe
Parish Clerk and Responsible Financial Officer
28th January 2025

Public Questions and Observations
Somerset Councillors Report

Agenda

24/152: Apologies for absence (LGA 1972 s85(1)).

To receive and approve apologies for absence.

24/153: Declarations of Interest.

Members to declare any interests, including disclosable pecuniary interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any written requests for dispensations that accord with the Localism Act 2011 s33 (b-e) (this does not preclude any later declaration).



24/154: Minutes of the last meeting held on 7th and 9th January 2025 (LGA 1972sch12 para 41(1)).

To receive and approve the [minutes of the meeting](#) held on 7th January 2025 and the additional Planning Meeting held on 9th January 2025 as true and accurate records of these meetings.

24/155: Finance

- a. To approve the [accounts for payment](#) in February 2025.
- b. To view and approve the bank reconciliation to 31st December 2024.
- c. To note and approve the spend to budget to 31st December 2024.
- d. To note confirmation of the precept request for 2025/'26 submission.

24/156: Somerset Council - Enhanced Highways Maintenance Scheme Pilot.

To update councillors on gully clearing by Kier.

24/157: Village Flooding Issues

- a. To receive an update on the Knole Flooding Group's grant application to the SRA.
- b. To discuss other issues relating to flooding in the village that Councillors would like to raise.

24/158: Licence Application

To consider the recent application for a licence to sell alcohol at Harry's Cider.

24/159: Village Hall and Recreation Ground

To receive a short verbal report.

24/160: Pavilion Refurbishment

To receive an update regarding the pavilion refurbishment.

24/161: Risk Register Review

To consider the updated Risk Register.

24/162: Policy Updates

To review and adopt the following parish council policies:

- a. Complaints Policy
- b. Press & Media Policy (additional section to include social media)
- c. Equality Impact Assessment

24/163: Environment Group

To receive an update from the Environment Group.

24/164: 80th Anniversary VE Day Events

To discuss current plans for events in the village for the anniversary of VE Day.



24/165: Communication: website and e-newsletter

- a. To agree the priorities for the March newsletter.
- b. Actions for consideration and approval.

24/166: Annual Assembly

To consider initial arrangements for the 2025 Annual Parish Meeting including a date and possible guest speaker.

24/167: Representative reports from councillors

- a. Community Safety (including the monthly crime statistics from [Police.uk](https://www.police.uk) and the Speed Indicator Device).
- b. Lengthsman. To receive a short verbal report of works undertaken in the parish.
- c. Highways and Footpaths. To receive an update about any planned or completed works.

24/168: Other correspondence not previously distributed

24/169: Date of next meeting

The next ordinary meeting of the Parish Council is on **Tuesday 4th March 2025** at 7.30pm.

24/170: Suggested agenda items for the next meeting

END OF AGENDA