



LONG SUTTON PARISH COUNCIL

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NOTICE OF PARISH COUNCIL MEETING 5th March 2024

Dear Sir/Madam

I hereby give you notice that the Meeting of the above-named Parish Council will be held in the Committee Room at Long Sutton Village Hall, **on Tuesday 5th March 2024, at 7:30pm**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Dated 28th February 2024.

Clerk to the Council

Public Observations/Question Time.

Somerset Councillors report.

Agenda

1. To receive apologies for absence, and to note and approve reason given (LGA 1972 s85(1)).
2. Declarations of interest (Localism Act 2011 s33 (b-e)).
3. To receive and approve the [Minutes of the last meeting](#) held on 6th February 2024 (LGA 1972 sch12, para 41(1)).
 - 3.1. Matters arising.
4. Casual Vacancy. To consider any applications to fill the casual vacancy on the Parish Council by co-option.
5. Planning applications: Planning applications can be viewed on the [Somerset Council website](#).
 - 5.1. New planning applications received:
Application: 24/00302/HOU. Erection of two storey and single storey rear extensions and interior alterations to dwelling, widening of existing gated drive access onto highway. Knightlands, Knole Causeway, Long Sutton TA10 9HX.
 - 5.2. Update on other planning issues.
6. Capital infrastructure projects: Play Area.
 - 6.1. To receive an update regarding the play area refurbishment, and to consider any developments that require a formal decision.
7. Capital Infrastructure project: Pavilion Refurbishment.
 - 7.1. To receive an update regarding the pavilion refurbishment and consider any developments that require a formal decision.
8. Capital Infrastructure Project: Tennis Courts
 - 8.1. To receive an update regarding the refurbishment of the tennis courts.
 - 8.2. Update of discussion with Somerton Tennis Club
9. Village Hall and Recreation Ground
 - 9.1. Matters brought forward by the committee.



10. Environment Plan

- 10.1. Feedback from the Environment Fair on 16th February 2024.
- 10.2. Feedback from the Community Land Survey and to discuss next steps.
- 10.3. Hedgehogs R Us Highway Project. To discuss the recent correspondence and consider the purchase of a Hedgehogs R US Highway Box.

11. Flood Resilience Group.

To receive an update regarding the Flood Resilience Group recently formed.

12. Communication with the Community: website and e-newsletter

- 12.1. To agree content/priorities for the April 2024 newsletter.
- 12.2. Actions for consideration and approval.

13. Finance.

- 13.1. Approve balances and [accounts for payment in March 2024](#).

14. To consider a Privacy Policy.

As part of the registration process of the tennis courts as a venue with the Lawn Tennis Association, a privacy policy is required for the booking system website page. To consider adopting the policy as circulated.

15. To review the following Parish Council policies: Risk Register.

16. Local Community Network:

- 16.1. To receive an update as required from the last LCN meeting.
- 16.2. To nominate a councillor to represent the Parish Council at the LCN Highways working group.
- 16.3. To discuss the recent Somerset Council briefing regarding Highways Maintenance and options available to enhance routine highways maintenance service, and to decide next steps if applicable.

17. Representative reports and any other matters regarding:

17.1. Community Safety.

- 17.1.1. Monthly crime statistics from the [Police.Uk](#) website, or a police report if received.

17.2. Lengthsman. To receive an update of work undertaken in the Parish.

17.3. Highways and Footpaths. To receive an update on any planned or completed works.

18. Other correspondence not previously distributed.

19. To consider a date for the Annual Parish Meeting, and to discuss providing refreshments to encourage attendance by parishioners.

20. Date of next meeting – Parish Council meeting Tuesday 2nd April 2024 in the Village Hall.

21. Agenda items for the next meeting:

END OF AGENDA