



**LONG SUTTON PARISH COUNCIL**

[www.longsutton-pc.gov.uk](http://www.longsutton-pc.gov.uk)

**NOTICE OF PARISH COUNCIL MEETING 5<sup>th</sup> December 2023**

Dear Sir/Madam

I hereby give you notice that the Meeting of the above-named Parish Council will be held in the Committee Room at Long Sutton Village Hall, **on Tuesday 5<sup>th</sup> December 2023. at 7:30pm.** All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Dated 28<sup>th</sup> November 2023.

Clerk to the Council

**Business to be transacted.**

**Public Observations/Question Time**

1. To receive apologies for absence, and to note and approve reason given (LGA 1972 s85(1)).
2. Declarations of interest. (Localism Act 2011 s33 (b-e)).
3. [Minutes of the last meeting](#) 7<sup>th</sup> November 2023 (LGA 1972 sch12, para 41(1)), and any matters arising.
  - 3.1. Matters arising.
4. Somerset Councillor's report. To receive a short verbal update from the Somerset Councillor if present.
5. Casual Vacancy. To consider any applications to fill the casual vacancy on the Parish Council by co-option.
6. Planning applications: Planning applications can be viewed on the [Somerset Council website](#).
  - 6.1. New planning applications received:  
None received to date
  - 6.2. Update on other planning issues.
7. To discuss the Somerset Council Asset and Service devolution process and to consider the response and approach from Long Sutton Parish Council.
8. Capital infrastructure projects: Play Area.
  - 8.1. To receive an update regarding the play area refurbishment, and to consider any developments that require a formal decision.
9. Capital Infrastructure project: Pavilion Refurbishment.
  - 9.1. To receive an update regarding the pavilion refurbishment and consider any developments that require a formal decision.



**10. Capital Infrastructure Project: Tennis Courts**

10.1. To receive an update regarding the refurbishment of the tennis courts.

**11. Village Hall and Recreation Ground**

11.1. Matters brought forward by the committee.

11.2. To discuss the Property Access Request received from Wessex Internet. To receive a short verbal report from Cllr Cox about a meeting with the Wessex Internet representative. To consider the options of a Discount Agreement or a Wayleave Agreement.

**12. Environment Plan**

12.1. Actions for consideration and approval.

12.2. Allotment field; to consider giving 12 months notice for an allotment field to be vacated, to use the field as 'rewilding' opportunity.

12.3. To consider the communication from the Society of Friends regarding alternative use of land to benefit the community in Long Sutton.

**13. Communication with the Community: website and e-newsletter**

13.1. To agree content/priorities for the January 2024 newsletters.

13.2. Councillor email addresses: to agree to use councillor name as the email address.

13.3. Actions for consideration and approval.

**14. Finance.**

14.1. Approve balances and accounts for payment.

14.2. To appoint the current Internal Auditor for a further 3 year period (2023/24, 2024/25 and 2025/26).

**15. To review the following Parish Council policies:**

Complaints Policy.

**16. Representative reports and any other matters regarding:**

16.1. Community Safety.

16.1.1. Monthly crime statistics from the [Police.Uk](https://www.police.uk) website, or a police report if received.

16.2. Lengthsman. To receive an update of work undertaken in the Parish.

16.3. Highways and Footpaths. To receive an update on any planned or completed works.

**17. Other correspondence not previously distributed.**

**18. Date of next meeting – Parish Council meeting Tuesday 2<sup>nd</sup> January 2024 in the Village Hall,**

**19. Agenda items for the next meeting: A draft budget for 2024/25**

**END OF AGENDA**