



LONG SUTTON PARISH COUNCIL

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NOTICE OF A PARISH COUNCIL MEETING

Dear Sir/Madam

I hereby give you notice that the Meeting of the above-named Parish Council will be held in the main hall at Long Sutton Village Hall **on Tuesday 8th June 2021** immediately after the Annual Trustees meeting of the Village Hall and Recreation Ground which starts at 7:30pm. (subject to a risk assessment and government guidance).

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Dated 1st June 2021.

Clerk to the Council

Business to be transacted.

Public Observations/Question Time

1. To receive apologies for absence, and to note and approve reason given (LGA 1972 s85(1)).
2. Declarations of interest.
3. Minutes of meeting held on 4th May 2021 (LGA 1972 sch12, para 41(1)), and any matters arising.
4. Exclusions of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded. (A resolution to be passed by councillors).
Agenda item 18 Community Warden Scheme – renewal of annual contract (commercially sensitive).
5. County Councillor's report.
6. District Councillor's report.
7. Planning applications:
 - 7.1. New planning applications received:
Application: 21/00399/HOU Erect a garden room/outbuilding, amended plans. Orchard House, Shute Lane, Long Sutton.
 - 7.2. Update on ongoing applications if applicable.
 - 7.3. Other planning issues: Behind Greystones.
8. Parish/Neighbourhood Plan. To discuss the existing parish plan and any action to be taken to update it.



9. Village Hall and Recreation Ground
 - 9.1. Matters brought forward by the committee.
 - 9.2. Replacement of the Fire Exit door.
10. Finance.
 - 10.1. Approve balances and accounts for payment.
 - 10.2. Spend to budget 31st May 2021.
 - 10.3. Appoint the internal auditor for a further 3 years.
11. Request for funding support WEA Long Sutton, for 'Showcasing Long Sutton'.
12. Review of Parish Council Standing Orders and Financial regulations.
13. Grant awarding policy. To consider the draft policy provided by the clerk for adoption if appropriate.
14. Representative reports and any other matters regarding:
 - 14.1. Community Safety.
 - 14.1.1. Monthly crime statistics from the Police.Uk website, or a police report if received.
 - 14.2. Community Warden Scheme.
 - 14.3. Highways.
 - 14.4. Footpaths
 - 14.4.1. Update from Councillors.
 - 14.4.2. Footbridge over the River Yeo South of Knole. The footpath has been closed due to the footbridge requiring repairs. To discuss correspondence received about this closure.
15. Other correspondence not previously distributed.
16. Date of next meeting - Parish Council meeting Tuesday 6th July 2021 7:30pm,
17. Any agenda items for the next meeting.
18. **In Camera**

Community Warden Scheme – renewal of annual contract (commercially sensitive). To discuss the renewal of the annual contract for the lengthsman, and to agree any increase in rate or change of hours agreed.

END OF AGENDA