



LONG SUTTON PARISH COUNCIL

www.longsutton.org.uk

NOTICE OF ANNUAL PARISH COUNCIL MEETING

Dear Sir/Madam

I hereby give you notice that the Annual Meeting of the above-named Parish Council will be held at **on a virtual platform 'Zoom', meeting (www.zoom.us) reference 889 4075 8578 and password 840531 on Tuesday 4th May 2021 at 7:30 pm**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Dated 27th April 2021

Clerk to the Council

On 4th April 2020 the government introduced The Local Authorities (Coronavirus) (Flexibility of Local Authority meetings) (England) Regulations 2020 to allow local councils to meet remotely. Members of the public and press are very welcome to join the meeting. Please contact the Parish Clerk Lisa Newby via email clerk@longsutton.org.uk or telephone 07561 695671 should you require further assistance on how to join.

Business to be transacted

Public Observations/Question Time

1. Election of Chairman.
2. To receive apologies for absence, and to note and approve reason given (LGA 1972 s85(1)).
3. Election of Vice Chairman.
4. Declarations of interest.
5. Minutes of meeting held on 6th April 2021 (LGA 1972 sch12, para 41(1)), and any matters arising.
6. Exclusions of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded. (A resolution to be passed by councillors).
Agenda item 18 Community Warden Scheme – renewal of annual contract (commercially sensitive).
7. County Councillor's report.
8. District Councillor's report.



9. Planning applications:

9.1. New planning applications received:

Application 21/00399/HOU. Erect a garden room/outbuilding. Orchard House, Shute Lane, Long Sutton TA10 9LU. An extension for the Parish Council to respond has been granted by South Somerset District Planning.

Application 21/00940/HOU. Proposed rear and side extension. Shapcott Cottage, Langport Road, Long Sutton TA10 9ND.

9.2. Update on ongoing applications if applicable.

10. Appointment of members as officers or to existing committees.

10.1. Village Hall. 3 members required.

10.2. Planning

Highways

Footpaths Officer

Accounts/payment scrutiny

community Warden/lengthsman co-ordinator

Parish Website

11. Village Hall and Recreation Ground.

11.1. Matters brought forward by the committee.

12. Finance.

12.1. Approve balances and accounts for payment.

12.2. To agree the Annual Governance Statement – section 1 of the Annual Governance and Accountability Return (AGAR).

12.3. To agree the Accounting Statements 2020/2021 – section 2 of the AGAR.

12.4. To agree the Confirmation of the dates of the Period for the Excise of Public Rights.

12.5. To review bank account signatories.

12.6. To note the Insurance provision is due for renewal. The provision was reviewed last year.

13. Remote meetings in local authorities.

To discuss the Parish Council response to a survey from South Somerset District Council.

14. Freedom of Information request received.

15. Representative reports and any other matters regarding:

15.1. Community Safety.

15.1.1. Monthly crime statistics from the Police.Uk website.

15.2. Community Warden Scheme.

15.3. Highways.

15.4. Footpaths -Areas within the parish that require attention. To discuss how to proceed.

16. Other correspondence not previously distributed.



- 17. Date of next meeting - Parish Council meeting Tuesday 1st June 2021 7:30pm, immediately after the Annual Trustees meeting of Long Sutton Village Hall.
- 18. Any agenda items for the next meeting.

19. In Camera

Community Warden Scheme – renewal of annual contract (commercially sensitive). To discuss the renewal of the annual contract for the lengthsman, and to agree any increase in rate or change of hours agreed.

END OF AGENDA