



LONG SUTTON PARISH COUNCIL

www.longsutton.org.uk

NOTICE OF A PARISH COUNCIL MEETING

Dear Sir/Madam

I hereby give you notice that the Meeting of the above-named Parish Council will be held in the main hall at Long Sutton Village Hall **on Tuesday 7th September 2021 at 7:30 pm.** (subject to a risk assessment and government guidance).

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Dated 31st August 2021.

Clerk to the Council

Business to be transacted.

Public Observations/Question Time

1. To receive apologies for absence, and to note and approve reason given (LGA 1972 s85(1)).
2. Declarations of interest.
3. [Minutes of meeting held on 6th July 2021](#) (LGA 1972 sch12, para 41(1)), and any matters arising.
4. County Councillor's report. To receive a short verbal update from the County Councillor if present.
5. District Councillor's report. To receive a short verbal update from the District Councillor if present.
6. Chairman's report. To receive a short verbal report from the Parish Council Chairman
7. Clerk's report. To receive a short verbal report from the Parish Clerk.
8. Planning applications:
 - 8.1. New planning applications received:
 - Application: 21/02287/COL** Certificate of Lawfulness for the existing use of land as residential curtilage. 1 Rowley Cottages, Hermitage Road, Long Sutton TA10 9NP. Responded to in between meetings.
 - Application: 21/02444/HDG** Application to remove 3 metres of hedgerow to facilitate installation of a replacement sewer rising main. Land OS 5300 Part Knole Long Sutton. For information only.
 - Application: 21/02506/HOU** Raise the height of the roof to create habitable accommodation. Crouds Corner, Crouds Lane, Long Sutton.
 - Application: 21/02663/HOU** First floor and ground floor extensions together with internal alterations. Starney, Shute Lane, Long Sutton.



- 8.2. Update on ongoing applications and other planning issues.
- 9. Village Hall and Recreation Ground**
 - 9.1. Matters brought forward by the committee.
 - 9.2. Play Area: update.
- 10. Long Sutton Parish Council Green Charter**
- 11. Finance.**
 - 11.1. Approve balances and accounts for payment.
 - 11.2. To receive a spend to budget for the period ended 31st August 2021.
 - 11.3. To receive a bank reconciliation to 31st August 2021.
 - 11.4. To receive the Conclusion of Audit for 2020/2021.
- 12. Grant Awarding Policy.** Deferred from June 2021, a grant awarding policy for consideration.
- 13. Review of the Parish Council Publication Scheme under Freedom of Information.**
- 14. Representative reports and any other matters regarding:**
 - 14.1. Community Safety.
 - 14.1.1. Monthly crime statistics from the Police.Uk website, or a police report if received.
 - 14.2. Community Warden Scheme.
 - 14.3. Highways.
 - 14.4. Footpaths
 - 14.4.1. Update from Councillors.
- 15. Other correspondence not previously distributed.**
- 16. Date of next meeting - Parish Council meeting Tuesday 5th October 2021 7:30pm, in the Village Hall**
- 17. Any agenda items for the next meeting.**

END OF AGENDA