

NOTICE OF ANNUAL PARISH COUNCIL MEETING

Dear Sir/Madam

I hereby give you notice that the Annual Meeting of the above-named Parish Council will be held at **THE VILLAGE HALL on TUESDAY 7 MAY 2019 AT 7 pm**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Dated this 29th day of April 2019

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Lisa Newby

Clerk to the Council

Business to be transacted

Public Observations/Question Time

1. Election of Chairman
2. To receive apologies for absence, and to note and approve reason given (LGA 1972 s85(1)).
2. Election of Vice-Chairman
3. Casual Vacancy
4. Declarations of Interest
5. Minutes of meeting held on 2 April 2019
6. Matters Arising from the minutes.
7. County Councillor's Report
8. District Councillor's Report
9. Planning Applications: No new planning applications received.
10.
 - 10.1 Appointment/Confirmation of members to existing committees:
Village Hall (3)
 - 10.2 Appointment/Confirmation of Working Groups/Officers:
Planning
Environment/Tree Warden
Highways
Community Safety/Neighbourhood Watch
Footpath Officer
Accounts: Member/Team to carry out internal review
Community Warden/Lengthsman Co-ordinator
Parish Website

11. Review and confirmation of arrangements for insurance cover in respect of all insured risks
12. Village Hall and Recreation Ground: Matters brought forward by the committee.
13. Review of Parish website for content and layout.
14. Finance:
 - 14.1 Balances and Accounts for Payment
 - 14.2 Agreement of the Annual Governance Statement 19/20 (AGAR pg 4)
 - 14.3 Audit of Accounts for Year ending 31st March 2019 – Accounting statement (AGAR pg 5)
15. Representative Reports and any other matters regarding:
 - 15.1 Community Safety
 - 15.2 Community Warden Scheme
 - 15.3.Highways
 - i Speed Indicator Device update
 - ii Other highways matters update
 - 15.4 Environment
 - 15.5 Footpaths
 - i Hammock Drove – update
 - ii L21/32 Knole from Orchard Farm -update
16. Correspondence not previously distributed.
17. Date of next meeting Tuesday 4 June 2019
18. Any Other Business/Items for the next meeting.